

GOVERNMENT OF PUERTO RICO
DEPARTMENT OF EDUCATION
OFFICE OF THE COMMISSIONER
SAN JUAN

ADDRESS ALL OFFICIAL
COMMUNICATIONS TO THE
COMMISSIONER OF EDUCATION
SAN JUAN, P. R.

December 19, 1932.

Form Letter No. 71..

To : High School Principals and
Teachers of Secondary English.

Subject: Specimen Copies of Students' Best Written
Work in English.

In order to enable us to keep in closer touch with certain phases of the English work that is being done in our day and evening high schools, and to offer constructive criticisms that may help the teachers in the general improvement of these, you are hereby requested to send us from time to time specimen copies of the students' best written work and of certain activities led by teachers.

A note to the above effect is found on page 12 of the enclosure to our Form Letter No. 56 of this year's series, and already some excellent material has been received from different schools.

Specimen copies of the following types of material would be suitable for our purpose: (1) Themes on interesting subjects (2) Original stories of different types (3) Character sketches (4) Outlines of classics and interesting stories read (5) Book reports (6) Teachers' brief reports on projects completed or under way (7) Graphs (8) Teachers' brief reports on work done in the correlation of literature with art (9) Illustration of classics by pupils (10) Teachers' brief reports on visual aids used (11) Teachers' brief reports on the collection of pupils' errors in English and on any remedial work done (12) Particularly interesting teachers' unit lesson plans (13) English Club programs.

All work received will be returned with comments unless we are requested to keep it for our files.

Yours very truly,

THE COMMISSIONER OF EDUCATION

jpb/cp

per, (Signed) Pedro Gil,
Director General of
Secondary Education.